





Minnesota
STATE COLLEGES
& UNIVERSITIES

30 7th ST. E., SUITE 350
ST. PAUL, MN 55101-7804

Ph: 651.201.1800
Fax: 651.297.5550
www.mnscu.edu

DATE: April 18, 2016

TO: Chief Academic Officers
Chief Student Affairs Officers
Concurrent Enrollment Directors
Chief Financial Officers

FROM: Ron Anderson, Vice Chancellor for Academic and Student Affairs

Laura King, Vice Chancellor for Finance


SUBJECT: Concurrent Enrollment Pricing Structure Changes

This memo provides guidance to MnSCU colleges and universities on upcoming changes to concurrent enrollment pricing structures, per the Leadership Council's recent decision to adopt a unified pricing structure for concurrent enrollment programs.

Background: In February 2015, the Leadership Council agreed that its institutions would resolve inconsistencies in concurrent enrollment pricing and pursue a common pricing structure. A workgroup was subsequently charged with developing recommendations for a common pricing structure and a phase-in plan for concurrent enrollment programs offered by our colleges and universities. The workgroup considered a variety of common pricing options, including, but not limited to: 1) a single price structure across all institutions, 2) a regional pricing structure, and 3) a sector-specific pricing structure. The group met from June 2015 through September 2015 and submitted recommendations to the Leadership Council in October 2015. At its most recent meeting earlier this month, the Leadership Council re-reviewed the workgroup recommendations and adopted a sector-specific unified pricing structure described below. Phase-in of this unified pricing structure is set to begin in fiscal year 2018. Please note that there is no expectation that phase-in of this structure beginning sooner than FY18, though campuses are free to do so if they so choose.

Pricing Structure for all MnSCU colleges with concurrent enrollment programs

1. The college-sector pricing structure will consist of a single rate charged per mentor-mentee relationship per course, irrespective of whether or not it is the first time the high school instructor teaches the concurrent enrollment course.
2. By fiscal year 2022, all colleges will charge **\$3,000 per mentor-mentee relationship per course.**

3. Beginning in fiscal year 2018, all colleges will begin a five-year phase-in period with the outcome of reaching the unified price of \$3,000 by fiscal year 2022. Possible options for making this transition include:
 - a) For institutions currently charging less than \$2,000, increase the FY18 price to \$2,000, with additional increases of \$250 per year until fiscal year 2022 (at which point the price would reach the targeted \$3,000).
 - b) For institutions currently charging \$2,000 or more, increase the charge incrementally each year to until the targeted \$3,000 price is reached in fiscal year 2022.

Pricing Structure for all MnSCU universities with concurrent enrollment programs:

1. The university-sector pricing structure will consist of a single rate charged per mentor-mentee relationship per course, irrespective of whether or not it is the first time the high school instructor teaches the concurrent enrollment course.
2. By fiscal year 2022, all universities will charge **\$3,300 per mentor-mentee relationship per course, with the option to charge \$110 per additional student if more than 30 students are enrolled in the course and/or students are enrolled in additional sections of the same course.**
3. Beginning in fiscal year 2018, all universities will begin a three-year phase-in period with the outcome of reaching the unified price of \$3,300 by fiscal year 2020. Possible options for making this transition include:
 - a. For institutions currently charging less than \$3,300, increase the FY18 price to \$3,100, with additional increases of \$100 per year until fiscal year 2020 (at which point the price would reach the targeted \$3,300).
 - b. For institutions currently charging \$3,300 or more, retain the current charge through fiscal year 2019 and then reduce the price to the targeted \$3,300 price in fiscal year 2020.

Inflationary increases in fiscal years 2023 and beyond

Beginning in fiscal year 2023, colleges and universities with concurrent enrollment programs will adjust pricing in odd-numbered years to reflect compensation increases. These adjustments will be based on faculty contract terms, including changes in both salary and benefit expense. Guidance on these adjustments will provided by the Leadership Council.

Colleges and universities are strongly encouraged to closely track all costs related to concurrent enrollment programs to facilitate periodic reporting at the system level.

Feel free to contact one of us if you have any questions. Attached to this memo please find the roster of workgroup participants.

c: Leadership Council

**Concurrent Enrollment Pricing Structure Workgroup
 Participants**

Name	Institution	Position
Deb Bednarz, Co-Chair	MnSCU System Office	System Director of Financial Planning and Analysis
Kari Christiansen	Central Lakes College	Vice President of Administrative Services
Tammy Cook	Rainy River Community College	Director of Marketing and Instructional Services
Scott Erickson	Minneapolis Community & Technical College	Vice President of Finance and Operations
Connie Gores	Southwest Minnesota State University	President
Shannon Jesme	Northland Community & Technical College	Vice President of Administrative Services
David Jones	Minnesota State University Mankato	Vice President for Student Affairs and Enrollment Management
Deb Kerkaert	Southwest Minnesota State University	Vice President for Finance and Administration
Kelly McCalla	Riverland College	Dean of Arts, Humanities & Social Sciences
Cynthia Muna	North Hennepin Community College	Director of Perkins Collaboration and Consortium
Tim Wynes	Inver Hills Community College/Dakota County Technical College	President
Pakou Yang, Co-Chair	MnSCU System Office	System Director of P-20 and College Readiness